



HERBERT BEARMAN FOUNDATION

EXECUTIVE GRANT REQUEST SUMMARY

(to be completed after acceptance of LOI)

NAME OF THE ORGANIZATION:

CONTACT INFORMATION :

Name(s) :

Address:

Phone:

Email:

NAME OF THE PROJECT
(for which funding is being requested)

AMOUNT REQUESTED

BRIEF STATEMENT OF THE ORGANIZATION'S MISSION

PROJECT INFORMATION

- One paragraph summary of the need or reason for the project
- Description of the Project not to exceed two pages including:
 - Activities
 - Personnel
 - Relation to existing programs
 - Timeline
 - Methods of evaluation
 - Source of funding after grant expiration (exit strategy if applicable)

PROJECT BUDGET

(specific expenditures or anticipated expenditures and sources of funds)

OTHER SUPPORTING DOCUMENTS

- List of other funders now considering this Project
- Income and Balance sheet for the organization
- List of other actual or potential project funders
- List of Trustees & Board of Directors
- History of previous grants by The Herbert Bearman Foundation
- History of previous submissions to The Herbert Bearman Foundation